

Reservation Request for Naval Science Building

Please fill out this form and email it to BOTH Lisa and Natalie:

lisa.huff-rottman@navsci.utah.edu and nat.richards-gebbia@afrotc.utah.edu.

ROOMS AVAILABLE TO REQUEST

Classrooms:

- Room 201 (24 seats)
- Room 207 (43 seats)

Specialized use rooms:

- Room 105 Gun Deck (basketball gym)
- Room 001 Gun Range*

**Use of the Gun Range is restricted to individuals and organizations with appropriate training and permissions. Please contact Lisa or Natalie for more details.*

REQUESTOR INFORMATION

Name _____ Title _____

Phone number _____ Email address _____

Organization represented _____

RESERVATION INFORMATION

Please fill out a new row for each time slot requested. If more lines are needed, please fill out (an) additional form(s) and submit all forms together.

ROOM #	DATE	TIME	DESCRIPTION OF USE

PLEASE NOTE:

- Submitting this form does not automatically guarantee your reservation. We will contact you regarding the availability of the rooms and times in your request.
- We do our best to honor all existing reservations, but we reserve the right to cancel or change reservations if absolutely needed. We will give you as much notice as possible if this becomes necessary.